

**LONGHOUGHTON PARISH NEIGHBOURHOOD DEVELOPMENT PLAN
STEERING GROUP**

CONFIDENTIAL

Minutes of meeting held Tuesday 2nd March 2021 by ZOOM

- 1 Present:** Adrian Hinchcliffe, Peter Bromley, Bryan Ellis (part), Chris Thomas, Andrew Willmott, Carole Green, Laura Gardiner (representing the RAF), Wendy Pattison
In Attendance: Jo-Anne Garrick, Rob Naples.

Apologies: Ayshea Lewis.

- 2 Progress Statement** – Members noted the statement which will be kept up to date and reviewed at each meeting of the Steering Group.
- 3 Minutes of Previous Meetings** – The minutes of the meetings held 10th September 2020 were approved as a correct record.

- 4 Matters Arising**
- a) Northumberland Estates Survey. NCC is not aware of any results from the survey.
Rob Naples offered to send some data to the Steering Committee Chair. ACTION RN
 - b) A copy of the Housing Needs Assessment produced by AECOM had been sent to Ian Stanners of the Housing Department on 05.01.21. This included a re-statement of the Parish Councils interest in providing affordable housing on the Johnnie Johnson site. A response had been received and the interest had been passed to Lesley Wood who had commented that this is the right time for this to be considered. CommunitiesCAN are aware of our interest.
 - c) Contact with Mr David Baring the Chair of the Howick Trustees. This has not yet taken place but it is becoming urgent. **ACTION AH**
 - d) Government Consultation on Planning Reform. There has been no official response from Government to the consultation.

5 Background Paper – Local Green Spaces and Protected Open Spaces

The meeting went through this paper page by page but focusing on the contents of Appendices 1,2,3,4 and 5. The paper was approved subject to the following points:
Appendix 1

- a) It was noted that the proposed LGS for Howick Hall and the Arboretum only covers part of the Arboretum. It was suggested that this should be reviewed to cover all of the Arboretum.
- b) Site 19 is referred to as Badger Crescent. The correct name is **Bader Crescent**.

Appendix 2

- a) Same point as Appendix 1 (a)
- b) Site photographs are needed for
 - Howick Hall & Arboretum.
 - Evelyn Howick Nature Reserve
 - Woodland to the North East of the B1339
 - Woodland to the north of Tedder Place

- St Peter and St Paul's Church and Graveyard
 - Howick pond.
- c) Footpaths linking to the Evelyn Howick Memorial Nature Reserve?
- d) Species inhabiting Howick Pond to be identified. **ACTION AH**

Appendix 3

- LGS1 Howick Hall and Arboretum – same point as Appendix 1 (a).
- LGS2 Amend the name to Evelyn Howick Memorial Nature Reserve.
- LGS 5 Map of Howick pond needed.

Appendix 4

- POS12 Amend the name to Bader Crescent.

Appendix 5

- POS 12 Amend the name to Bader Crescent.

The need to note in the paper the interrelationship between the LGS and POS and how they act as wildlife corridors.

With the above amendments the Steering Group approved the LGS & POS Background Paper.

6 Background Paper – Housing and Housing Sites

This paper had been prepared based on the housing information contained in the minutes of the last meeting held on 10th September 2020. Added to this, to form the Background Paper, was the planning context and a housing site assessment methodology. The paper worked through five tasks as follows:

- Task 1 Northumberland Strategic Housing Land Availability Assessment. Members considered this listing for the whole Parish.
- Task 2 Sites with planning permission. Two were identified.
- Task 3 Sites with planning applications pending decisions. Two were identified.
- Task 4 Sites identified by landowners. One was identified.
- Task 5 Sites identified by the Steering Group. 20 sites has been considered by the Group.

Members considered all of the above and focused on those identified by the Steering Group. Twenty potential housing sites had been considered throughout the Parish. The assessment for each site was considered along with the proposed outcomes. Six sites in Longhoughton, two in Howick and one in Boulmer were identified as potential sites meeting the criteria that had been set. **Members agreed that these nine sites were suitable and were acceptable at this stage.**

The following points were raised by members:

- a) In view of the plan covering the period to 2036 we should check with the Education Department of the County Council that they are satisfied with the present location of the Primary School. Agreed. **ACTION AH**
- b) Our proposals on housing are primarily to meet the needs of the local population as identified in the minutes of the last meeting and in the Background paper. An important aspect of this is affordability for people who live in the Parish or who have a local connection.
- c) It will be essential to have informal discussion with Howick Estates and the DIO on a similar basis to Northumberland Estates. **ACTION AH**

d) In identifying the potential housing sites our priority will be to ensure that they all comply with the Design Guide in terms of having the right setting, good access, open spaces, design, biodiversity and links to green corridors.

Subject to the above queries and actions the Steering Group agreed the Housing and Housing Sites Background Paper that will now go forward for consultation.

7 Proposed Consultation

The proposed consultation was discussed with the following outline:

- a) Who are we consulting with:
 - Residents including second homes owners.
 - Businesses including holiday lets.
 - Stakeholders such as Northumberland Estates, Howick Estates, DIO, RAF.
 - Statutory Consultees such as NCC, AONB, Environment Agency, Natural England etc.
- b) How do we consult.

The consultation will be different for each audience but will include the use of the following techniques and media. These suggestions also reflect the present COVID restrictions which are likely to be in place.

 - A dedicated Newsletter or information leaflet.
 - Use of the web site for reference to large document where details can be found.
 - Questionnaires for the return of comments and views.
 - Use of short videos available on the web site and possibly YouTube.
 - Zoom presentations
 - Facebook and other Social Media
 - Northumberland Gazette
- c) What we will be consulting on:
 - Reiteration of the Vision and Objectives
 - Second Homes Background Paper
 - Housing and Housing Sites
 - Green Spaces
 - Natural Environment
 - Heritage including the Design Guide
 - The overarching objective of sustainability.
 - Outline policies
- d) Timing

Probably May but in view of the Parish Council elections it could slip to June.

Chris Thomas offered his services to produce video films as outlined above. This was gladly accepted. **ACTION CT**

Rob Naples agreed to forward details of how the County Council can help with the consultation and he would send details of the statutory consultees. **ACTION RN**

It was agreed by the Steering Committee that the above is a good outline of the Consultation and that it should be developed along the lines suggested.

8 Any Other Business

None.

Duration of meeting 1 hour and 50 minutes.