

LONGHOUGHTON PARISH NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of meeting held Wednesday 4th January 2023 at the Longhoughton Community and Sports Centre

Present Adrian Hinchcliffe, Peter Bromley, Chris Thomas, Eleanor Phillips, Andrew Willmott, Bryan Ellis.

In attendance: Jo-Anne Garrick, Rob Naples.

Apologies Carole Green, Councillor Wendy Pattison, Aimee Passmore.

1 Introduction and Progress

Progress over the last twelve months had been very slow primarily to the way in which AECOM has handled the Masterplan package. It is estimated that we have lost up to six months in receiving the finished product which is on the critical path for the NDP. Now that we have the final version of the Masterplan it has enabled the Pre-submission draft to be completed and that is the main item for the meeting today.

2 Minutes of the Steering Group Meeting held 08.09.22

These were approved as correct.

3 Matters Arising

- a) Update the Background Papers for all the changes agreed and the overlapping items with the Northumberland Local Plan. **This had been achieved.**
- b) Update the Housing sites Background Paper for the results of the assessment on the housing sites. **This had been achieved.**
- c) Inform AECOM on the changes required to the Master Planning Document. **This had been achieved.**
- d) Further develop the Pre-Submission draft of the Neighbourhood Plan . This to include appropriate local policies on renewable Energy and Energy Efficiency and Greenways and the housing sites. It will also include a policy map. **Most of this had been achieved.**
- e) Progress the Strategic Environment Assessment with AECOM and Habitats Regulations Assessment with NCC now that decisions have been made on the housing sites to take forward. **This is awaiting the completion of Pre-Submission draft.**
- f) Hold informal meetings with NCC (Housing) and Northumberland Estates. **The final version of the Masterplan document has been sent to Northumberland Estates.**
- g) Prepare a site assessment for the proposed local green space or Public open space to the south of Station Road. **This has been achieved and the site has been included in the Plan as a Local Green Space.**

4 Pre-Submission Draft of the Neighbourhood Plan.

The meeting went through the Plan but focusing on the section that included proposed policies and the Community Action Annex. The following points were made and agreement to changes:

Section 2.39 Key Issues for the Plan. These were review and considered to be comprehensive. It was noted that the Plan contains only local issues and does not repeat higher level requirements which are in the Northumberland Local Plan or National Planning guidelines.

Policy LBH1 Embedding energy efficiency and renewable energy.

The link to climate change requirements was noted and the view was that this could be strengthened. Similarly the future need for vehicle charging points to be included in the policy.

Section 5.9 Johnnie Johnston Site Proposals. It was noted that the Masterplan includes proposals, such as the Community Plaza outside the Co-op, which may not be practicable and may be outside our capability to bring about. It was agreed to leave these in the Plan but with the recognition that it may result in raising public expectation. It was also noted that the proposals for this site cover more than one landowner which may complicate the proposals.

Sections 5.11 to 5.13 and Policy LBH6 – Old Recreation Field.

It is intended that the car park is accessed only from Crowlea Road even through the lane at that point is narrow. The plan does not provide for vehicles to access East Moor from Crowlea Road.

Policy LBH7 Boulmer South.

It was noted that the memorial to RAF Boulmer had to be kept in place.

Section 5.18. It was noted that there was a slight change in the percentage of second homes and holiday lets at Boulmer following a recent re-assessment.

Policy LBH10 – Community Services and Facilities

St Peter and St Paul Church to be at the top of the list.

Add 'nursery' to 'RAF Families Centre'

Add Boulmer Memorial Hall.

Add Howick Village Hall.

Add Longhoughton Surgery.

Policy LBH11 – Local Green Space

Add the Pondfield in view of the planning application being rejected.

Section 9 Transport and Access

Delete figure 10

Annex 1 Community Actions

Agreed that the Annex should be re-organised so that the actions fall under each objective.

Under **Sustainable Development** we should include the climate change agenda, renewable energy generation and the need for electric vehicle charging points.

There should be actions on road safety ,rural crime and vulnerable adults and working with others.

A check to be made to ensure that all the Key Issues are linked and covered.

It was noted that a policy map is needed.

5 Consultation on the Pre-Submission Draft

It was agreed that this is the major consultation. It will cover the whole Plan and policies. The guidance is to keep the consultation at a high level covering the main principles but to include the detail on the web site. The full Pre-Submission plan to be available on-line and on paper for those who wish to see it.

6 Next Steps

- Informal discussions on the masterplan with Northumberland Estates and NCC
- Policy Map. A request to NCC to produce this.

- Inform AECOM with the draft of the Pre-Submission draft to enable them to progress the Strategic Environment Assessment (SEA).
- The draft of the Pre-Submission Plan to be sent to NCC to enable the Habitats Regulations Assessment (HRA) to be started .
- Once the SEA and HRA are completed the Consultation can take place – expected timescale April/May.

7 Date of the next meeting. This will be called when a meeting is needed probably before the Consultation and to review the SEA.